

The minutes of the meeting of the Parish Council held on Monday 25<sup>th</sup> January 2016 at the village hall. Access was delayed due to the door locks being changed without notice. Present were Councillors M Fisher, J Scutt, F Beaney and J Burnham, and the clerk Mrs A Hodgson. There were no members of the public present.

Cllr Fisher formally opened the Council meeting at 7.30pm and instated Standing Orders once the caretaker had been alerted and allowed the meeting to go ahead.

#### **01.16. Chairman's remarks**

Cllr Fisher welcomed members referring to the illness of Cllr Burnham who was progressing

#### **02.16. Apologies and reasons for absence**

The long term illness of Cllr T Burnham prevents her attendance. Reason agreed 26/10/15.

#### **03.16. Applications for co-option**

No applications had been received.

#### **04.16. Localism Act 2011 to receive Declarations of Interest/ applications for dispensation**

There were no Declarations of Interest and no Dispensations were applied for.

#### **05.16. Draft minutes of the meeting held on 23<sup>rd</sup> November 2015 to be approved as minutes.**

The draft minutes having been circulated by email were taken as read. It was resolved by three votes in favour with one abstention due to absence that they be signed as a correct record of the minutes of the meeting.

#### **06.16. Clerk's report on matters outstanding**

- a) The clerk reminded the council that the church yard trees were last inspected in 2011. No action taken but the faculty needed to be combined with work on the wall at Agenda 14.
- b) No reply from East Lindsey regarding the footway light. ELDC planned to pass maintenance responsibility to parishes-clerk suggested waiting to see if columns to be retained.
- c) Trees at Welsdale had been flail cut. Edge damage noted during the inspection.
- d) Clerk had sent a reminder to the Football Club secretary regarding the unpaid invoice and had forwarded the claim for refund of VAT.

#### **07.16. Correspondence received**

- 1 ELDC giving notice that Area Meetings had ended. Area Forums dates to be confirmed.
- 2 Minerals and Waste Local Plan (circulated by email) Draft Site Locations Document. There were no comments put forward.
3. Boundary Commission- Electoral Review of Lincolnshire- there were no observations.
4. ELDC new Register of Electors.  
Other items of information had been forwarded by email or were put in circulation.

#### **08.16 Highways and Public Rights of Way**

Clerk had been contacted by a resident who pointed out that the local estate owners had cut back their hedge making the adjoining Allotment field hedge look unsightly- the council was requested to investigate grants. It had been grown for safety during football games to help retain the ball with a possibility it may still be needed- clerk to make provisional enquiries.

#### **09.16. Planning**

- a) Listed Building Consent No N/042/00043/16, EE(UK)Ltd for installation of 1 additional 0.6 metre dish and 3MHA's (Mast Head Amplifier) and ancillary development thereto at Telecommunications at Stenigot Signal Centre, Withcall Road, Donington on Bain.  
It was resolved to support the application.
- b) It was noted that application N/042/02464/15 had been received between meetings:  
Mr R Osmond change of use, conversion of, alterations to existing redundant agricultural building into holiday accommodation and erection of a detached tool shed and log store.  
It was resolved to support the application.

- c) A further application had been received and it was agreed that it could be considered. 222 N/042/02265/15 Goodwin and Tucker Ltd, detailed particulars for erection of 3 bungalows and garages on land off Glebe Close. Outline PP ref. N/043/2048/13 granted 12/5/14. It was resolved to support the application.
- d) N/042/02212/15- it was noted that planning permission was granted to Mr & Mrs Gardner.

## **GOVERNANCE**

### **10.16. Allotment Field –Small Holding and Allotments Act 1908**

- a) There were no quotes to consider. It was agreed that a contractor who had made contact but was unable to do it as a matter of urgency would be approached for help. Cllr Beaney suggested members could make temporary repairs until permanent work undertaken.
- b) One tenant had renewed his tenancy. The clerk to ask for advice from LALC.

### **11. 16. Recreation Area/ and MUGA**

- a) Cllr J Scutt was presented with the certificate she had been awarded following the ROSPA training. The clerk will review the changes needed to the weekly inspections she advised as it may be possible to include some in a more in-depth three monthly inspection
- b) Cllr Scutt had posted one and returned her second sheet to the meeting when the mole hills had been removed by Cllr Beaney before the inspection was undertaken. Cllr Fisher had left his sheets at home and would post them to the clerk to go on the council file. The current system was most unsatisfactory and the clerk, advising of the need for urgent action suggested advertising for a handiman/person to work for one hour each week which could include weeding the MUGA and play equipment and other small routine tasks. The clerk to prepare an advertisement for the next church newsletter inviting applications.
- c) A verbal quote of £150 annually had been given by the pest officer who keeps the moles under control by a humane method for Wragby Parish Council. Others consulted used traps and needed the area closed for a time. The council considered the offer and Cllr Beaney suggested it was not necessary as he removed the mole hills regularly. It was resolved that 'the council considered removing the mole hills weekly was a reasonable way forward'.
- d) No response from Wicksteeds and the clerk had sent further reminder for a quote.

### **12.16. Future of Footway Lights**

ELDC had given notice that the lights were to be switched off from April if parishes did not take on the responsibility for maintenance. The cost was prohibitive for small councils and the clerk was instructed to express interest in discussion with ELDC which would delay the switch off until local electors had been consulted as the precept would need to be increased

### **13.16. Cemetery and Amenity Areas**

The contractor had been instructed to trim the hedges and clear the vegetation from the dyke but he had not yet presented the invoices as requested.

The clerk informed the council of a further blunder by the Horncastle Diocesan Office where they had invoiced for an interment of ashes in the Cemetery without informing the council. The clerk had been alerted by the Memorial Mason who had submitted a request to place a tablet on the grave. After contacting the office she had forwarded forms to the Funeral Director and the interment went ahead avoiding further distress for the bereaved family on this occasion. This is most unsatisfactory and the clerk read the earlier letter of complaint from the council when the Diocesan Office had given an assurance that it would not happen again. It was agreed that a copy of the earlier letter would be sent with a further complaint regarding this incident.

### **14.16 Churchyard**

The Diocesan volunteer apologised as he had run out of time to make other than a cursory response after being prompted by the clerk. He had been in contact with the contractors to discuss the basis of their quotation but was still awaiting information at this stage. The clerk had made contact with several people in an attempt to establish responsibility for the memorials in the church yard once again before being referred to the Lincoln Diocesan Registrar. She confirmed that the legal opinion was that if the local authority had accepted responsibility for maintenance when the churchyard was closed the memorials were included if the owners were not known. There was a need for them to be checked for safety-clerk to seek advice. 222

**15.16. Parish Council Website**

The clerk reported that the application had been made to the Transparency Fund for the laptop, printer/scanner and staff costs for setting up etc. Payment due by February 1<sup>st</sup>.

**16.16. Proposed Site for Defibrillator**

The Village Hall Committee had not received the email request and following a prompt from the clerk permission had been given. The application could not be made on the council computer and the clerk had been to the library for a one hour session and needed to return to complete it.

**17.16. Request from young teens for equipment**

The clerk had collected equipment leaflets which were given to Cllr J Burnham to review prior to consideration at the next meeting.

**18.16. Financial Matters**

a) Copies of the draft budget prepared by the clerk were distributed to councillors and each item was discussed. East Lindsey had not passed on the Government grant. Estimated expenses were £5674 with estimated income £1050 and it was resolved to set the precept at £4,624. With a tax base of 116 this should slightly reduce the council tax payable by each household. With work planned on the MUGA, churchyard and Allotment Field it was agreed that any surplus from this financial year would be transferred to the earmarked repair fund. It was noted that Cemetery fees had not been increased since May 2011.

b) Income received: Lloyds Bank int. November 0.59, December 0.54	01.13
Allotment Rent	30.00
Interment of cremated remains X 2	100.00

c) Bills for payment:	
It was resolved to pay the invoice presented:	
000809 A Hodgson admin refund 1 <sup>st</sup> July to 31 <sup>st</sup> December 2015	45.51

**19.16. Date of next meeting**

It was confirmed that the next meeting would be held on Monday 22<sup>nd</sup> February 2016  
The meeting closed at 9.45pm.

Signed -----chairman \_\_\_\_\_ Date