

**Donington on Bain Parish Council**  
Minutes of the Meeting of Monday 27<sup>th</sup> June 2018,  
Held in the Village Hall at 7.45pm.

Present: Cllr. M. Fisher, Cllr. J. Burnham, Cllr. F. Beaney – (Late), Cllr. J.Scutt, Cllr. J. Turner, Cllr. K. White, Mrs. J. Grainger (Clerk & RFO).

The meeting opened at 7.20pm, with 3 members of the public present.

Comments were received regarding the Biscathorpe Oil Well, which highlighted that Donington on Bain had not been included in the latest consultation, without any reasons given. An awareness campaign has been organised, to highlight all implications of the proposed well, and the Parish Council was informed of upcoming events for this, which included a music event, canvassing event and crowd funding. The clerk added that a meeting had been scheduled at the Village Hall for 18<sup>th</sup> July, hosted by the Environment Agency, which she thought might be for the purpose of consultation. No indication has been made in the village yet, by the Environment Agency, that this event is taking place.

Comments were received in relation to Planning Application 00792 & 00793, Glebe Close. Concerns were raised regarding highways issues and environmental issues. These were discussed and noted. The clerk was asked to pass planning advice documentation to the residents concerned.

The Parish Council meeting commenced 7.45pm.

**77.18 Apologies for absence** – Cllr. Fisher reported that Cllr. Beaney would be arriving late.

**78.18 Declaration of Interest** – Cllr. K. White – Planning – Abstention from comments regarding applications 00792 & 00793.

**79.18 To approve the minutes of the meeting held on the 21<sup>st</sup> May 2018** – The minutes of the meeting were checked and amended, and resolved and signed as a true record. Proposed Cllr. Fisher, Seconded Cllr. J. Burnham. Resolved.

**80.18 Chairman's & Councils Comment** – Cllr. Burnham (Vice-Chair) reported that the fixed metal dog fouling signs were very worn and required replacing. It was proposed that we wait for the school competition posters to be made into new signs. Additionally, it was proposed that the clerk contact ELDC for replacement of existing fixed signs. Proposed Cllr. Burnham (Vice-Chair), Seconded Cllr. Scutt. Resolved.

**81.18 Clerks Report** - The clerk reported that the accounts had come back from the internal auditor – all good. All relevant financial information for yearend has been processed, and is available on the website. The certificate of exemption has been submitted, with the VAT return submitted and awaiting payment. The clerk reported that she had met with contractors for dyke maintenance and also play equipment repairs. A financial report & meeting had been held with the Chair and Vice-Chairman, in preparation for budget altering after emerging priority maintenance work. The clerk confirmed that the defibrillator was on the asset register. The clerk reported the printer was no longer working, and it would cost more to replace that repair. It was decided to scrap the printer and remove from the asset register. Propose Cllr. Fisher (Chairman), Seconded Cllr. Burnham (Vice-Chair). Resolved.

**82.18 Correspondence** - A booklet was received from the Environment Agency relating to Living on the edge, responsibilities of living/ownership riverside. An email has been received regarding an advertising request in the Parish Newsletter, from a local business. It was briefly discussed that

advertising would greatly help cover the cost of publication. A letter from our local MP was received regarding celebrations of the centenary of women's suffrage. Lincolnshire Wolds ANOB annual review was received and distributed. Play equipment catalogue and price list were received and distributed.

### **83.18 Finance**

**Expenditure** - To approve Accounts for payment: Proposed Cllr. Fisher (Chairman), Seconded Cllr Burnham (Vice-Chair). Resolved. Mrs. J. Grainger – Clerk - £567.65, Cassells Ltd (Internal Auditor) - £72.00. **Income** - Tennis - £20.00. Cemetery Fee's - £115.00

Balance of all accounts were stated.

The RFO reported that the accounts were currently available for public viewing until 13<sup>th</sup> July 2018, and all councillors contacted for this should contact the clerk who will make them available.

**84.18 To receive update on Allotment road access** – Despite reassurance to the Chairman in May that the work would be started it has not. It was discussed that the original quotation was received in January 2016 and awarded shortly afterwards, but despite this, the contractors workload has meant he has not been able to complete the work. With this in mind it was proposed that new quotations be sought for work to be completed in the next financial year. Proposed Cllr. Fisher (Chairman), Seconded Cllr. Turner. Resolved. It was further discussed that the earmarked reserves be replaced back in to general funds for other village maintenance work in the mean time. Proposed Cllr. Fisher (Chairman), Seconded Cllr. Burnham (Vice-Chair). Unanimous – Resolved.

**85.18 Update on Cemetery & closed church yard (including complaint received)**. The clerk reported that she was still waiting for a quote for the wall repair around the church. The clerk also reported that an additional stone had been laid down in the closed church yard.

The clerk reported that she had received a verbal complaint about a bench recently placed in Gods Acre in the closed church yard. The clerk has contacted the church wardens, to establish ownership. Clerk to report back to the next meeting.

**86.18 Update on Recreation Areas**- The clerk reported that only 5 surveys had been received back in total. Additionally, the clerk reported that she had tried to obtain quotations for repair and maintenance. The inspection report has not yet been released. Repairs were discussed and the clerk authorised to contact somebody to carry out the repairs, in order for the equipment to be usable throughout the summer months. Proposed Cllr. Fisher, Seconded Cllr. Beaney. Resolved. Cllr. White reported that he had contacted the National Lottery regarding funding opportunities. Cllr. White said that the feedback was very positive, but could not progress until consultation with the village was complete. The clerk would explore other ways to consult the village.

**87.18 To Discuss Planning Applications & Decisions**- Planning application N/042/00792 & 793/18 - erection of 3 properties. This application was discussed with concerns raised regarding access and proximity of adjoining properties. The clerk was asked to contact ELDC for a site meeting, with the Highways department, to discuss emergency vehicle access, and pedestrian safety. The clerk was asked to make a neutral comment, highlighting concerns.

**88.18 Update on Bridge over dyke** – No further update at present – deferred until July meeting.

**89.18 Update on culvert & Dyke maintenance** – The Chairman and Clerk reported that they had met with ELDC Highways who confirmed that the culvert required clearing, which ELDC has on the plan to complete. The clerk also met a contractor on site, who advised that the fence to the dyke would require removal in order for the work to be carried out. Cllr. Beaney raised concerns advising that it could be completed without the removal of the fence, which would likely incur additional costs. Councillors were requested to help clerk to contact other contractors, to gain more quotations. ELDC

did confirm that they may be able to offer some funding towards the clearing of the dyke, which would require completion before the culvert could be cleared. The work would not be started before September, due to hedge cutting restrictions, with neighbouring properties contacted in due course. Some tree reduction would also be required, as they have now grown over the full width of the dyke. Structures spanning the dyke would also require removal. Proposed Cllr. Fisher (Chairman), Seconded Cllr. Beaney. Resolved.

**90.18 Update on GDPR & Policies**

The clerk had circulated a new General Privacy Notice for adoption. Cllr. Fisher proposed to adopt the new notice, seconded Cllr. Turner. Unanimous. Resolved. More policies to follow for implementation.

**91.18 Update on Defibrillator maintenance & spares** – The Chairman reported that he had been contacted for information about the code for the defibrillator, and subsequently discovered that it had not been registered with LIVES or EMAS. This has now been done and a monthly visual inspection instigated. The Chairman reported that replacement battery and pads would be required at the end of the year, which cost around £100.00.

**92.18 To receive notes from Vice- Chairman on Cyber Security Seminar** – Cllr. Burnham has recently attended a seminar on Cyber Security and reported on items which were of interest to the Parish Council. Cllr. Burnham to circulate useful websites, which will assist councillors with security vigilance.

Meeting Closed 8.45pm  
Date of next Meeting 30/7/18