

Donington on Bain Parish Council

Notes of the Meeting of Monday 20th May 2019.

The meeting was opened at 7.20pm.

Present: Cllr. M. Fisher Cllr. J. Burnham Cllr. J. Scutt Cllr. K. White
 Cllr. N. Bodian Cllr. F. Beaney-(Late) Cllr. Andrews

53.19 ELECTION OF CHAIRMAN

Cllr. White nominated Cllr. Fisher for the position of Chairman. No other nominations were received. Seconded Cllr. Bodian. Unanimous – resolved.

54.19 TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN OF DONINGTON ON BAIN PARISH COUNCIL 2019/20.

The declaration was duly signed and accepted.

55.19 TO ELECT VICE-CHAIRMAN OF DONINGTON ON BAIN PARISH COUNCIL AND TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE OF CHAIRMAN OF DONINGTON ON BAIN PARISH COUNCIL 2019/20.

Cllr. White nominated Cllr. Bodian for the position of Vice -Chairman. No other nominations were received. Seconded Cllr. Fisher. Unanimous – resolved. Acceptance of office duly signed and accepted.

56.19 APOLOGIES WITH REASONS FOR ABSENCE AND ACCEPT APOLOGIES WHERE VALID REASONS, GIVEN TO THE PARISH CLERK PRIOR TO THE MEETING.

Non were received at this time.

57.19 TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011 – BEING ANY PECUNIARY INTEREST IN AGENDA ITEMS NOT PREVIOUSLY RECORDED ON MEMBERS' REGISTER OF INTERESTS AND ANY WRITTEN REQUESTS FOR DISPENSATION.

Non were received at this time.

58.19 TO APPROVE AS A CORRECT RECORD, THE NOTES OF THE MEETING OF THE COUNCIL HELD ON 29TH APRIL 2019 AND TO AUTHORISE THE CHAIRMAN TO SIGN THE OFFICIAL MINUTES.

It was proposed, seconded, and resolved: That the notes of the meeting held on the 29th April 2019 be approved as a correct record and signed by the Chairman.

59.19 CHAIRMAN'S AND COUNCILLORS UPDATE.

Cllr. Fisher reported that he had received a letter of resignation from the clerk. A job advertisement had been drawn up, along with job description, and time frames and advertising was discussed and agreed. Cllr. Bodian reported that the hedge maintenance at the junction of Glebe Close/Main Rd had been attended to. He also reported that following a site meeting he was currently waiting for a quotation for the Church Wall repair, additionally, it has become clear that there is not funding currently available from Historic England for wall repairs, but that Cllr. Andrews had kindly offered £200 from the Councillor Funding. Cllr. Bodian updated the council on his meeting with the Head of Donington on Bain Primary School, in relation to play area consultation, with funding options, equipment quotations & plans currently being investigated. Additionally Cllr. Bodian is currently making enquiries into taking a stall at the School Summer Fete 12th July, to promote support for the changes to the play area. Cllr. Burnham expressed interest in testing out equipment installed by suppliers submitting quotations.

60.19 CLERKS REPORT.

The clerk discussed the current insurance policy which was due for renewal, which required additional cover. Cllr. Bodian kindly offered support with this. The current insurance would be renewed, with a view to an increase in civil liability cover. The clerk reported that the VAT return had been completed and that the internal audit had been completed, with the certificate of exemption had been submitted. The clerk reported that she had received only one quotation for the grass cutting contract to date. The clerk reported that she had contacted the resident regarding the cemetery bench, but had not yet received a reply in relation to this. The clerk reported that the Best Kept Village competition entry had been sent. The clerk reported that she would contact LALC and advertise her role.

61.19 CORRESPONDENCE

All correspondence had been circulated prior to the meeting.

62.19 FINANCE – ANNUAL RETURN FOR YEAR ENDED 31ST MARCH 2019

- Execute Annual Governance Statement - Was duly Executed
- To approve the statement of accounts – Was duly Executed
- Execute Certificate of Exemption -Was duly Executed
- Execute review of effectiveness of internal audit – Was duly Executed

TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT AND TO NOTE INCOME FOR APRIL 2019 .

It was proposed, seconded and Resolved: That orders for payment made to the sum of £672.74 for April 2019, income of £8.00 for casual tennis was received in this period.

63.19 PLANNING

There was not applications to comment on at this time.

64.19 RECREATION AREA & MUGA.

The clerk reported that the most recent inspections highlighted that one swing seat required replacement. Cllr. Burnham proposed changing both seats at the same time. Resolved that; both seats be replaced, Cllr. Beaney to measure seats and clerk to order new seats to be fitted.

Cllr. Burnham reported that he had been contacted from a parishioner regarding the usage of the play field for the purpose of parking, for a wedding. It was discussed, proposed and seconded that : permission be given, with the caveat of preserving the condition of the area, keeping it clean, and making good any surface degradation, in the event of wet weather.

Cllr. Beaney reported that he had removed the sign, for updating, with his details to be placed on it for emergency contact purposes.

The grass cutting schedule was discussed, with strimming not taking place at the same time as the cutting, Cllr. Bodian offered to speak with the grass cutter regarding this matter.

65.19 ALLOTMENTS

Nothing to report at this time.

66.19 CEMETERY & CLOSED CHURCH YARD

The clerk reported that she had contacted the funeral director in relation to a recent burial, with information regarding the removal of excess soil. The clerk is to meet Cllr. Beaney on site regarding cemetery maintenance, and bench placement. Cllr. Bodian updated the council on other issues under item 59.19.

Meeting ended 8.35pm

Date of next meeting: 24th June 2019.

