

**Donington on Bain Parish Council**  
Notes of the Meeting of Monday 24 February 2020  
The meeting was opened at 7.30pm.

Present: Cllr. M. Fisher, Cllr. J. Burnham, Cllr. K. White, Cllr. N. Bodian, Cllr. F. Beaney (in part), Cllr B Gill-Stafford  
In Attendance: Mrs V Davies, Clerk.

**23.20 OPEN MEETING**

There were no members of the public present so the meeting was not opened for public participation.

**24.20 APOLOGIES WITH REASONS FOR ABSENCE AND ACCEPT APOLOGIES WHERE VALID REASONS, GIVEN TO THE PARISH CLERK PRIOR TO THE MEETING.**

Apologies were received from ELDC Cllr Andrews.

**25.20 TO RECEIVE DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011 – BEING ANY PECUNIARY INTEREST IN AGENDA ITEMS NOT PREVIOUSLY RECORDED ON MEMBERS’ REGISTER OF INTERESTS AND ANY WRITTEN REQUESTS FOR DISPENSATION.**

None were received at this time.

**26.20 TO APPROVE AS A CORRECT RECORD, THE NOTES OF THE MEETING OF THE COUNCIL HELD ON 27 JANUARY 2020 AND TO AUTHORISE THE CHAIRMAN TO SIGN THE OFFICIAL MINUTES.**

It was proposed (Cllr Fisher) seconded (Cllr White), and resolved that the notes of the meeting held on the 27 January 2020 be approved as a correct record and signed by the Chairman.

**27.20 CHAIRMAN’S AND COUNCILLORS UPDATE.**

Cllr Fisher had raised the issue of the closure of Caistor High Street with LCC Cllr Hugo Marfleet and will follow it up.

**28.20 CLERKS REPORT.**

The clerk had booked Cllr White and herself onto cemetery training and funding training. The clerk had contacted ELDC regarding changing the style of glass bin. No response had been received.

The clerk had submitted the precept request for £10,000.

The clerk had contacted the village hall committee. Room hire costs would be reduced to £16 per session.

The clerk had put an entry into the church newsletter regarding free use of the MUGA  
The websites hosted by LCC would be changing. The clerk would be attending training.

The clerk had contacted Platform Housing Association to notify them that the bench in the Neve gardens is broken.

The Clerk had requested a Certificate of Public Liability from Mr Bellamy. Action: Clerk to chase.

### **29.20 CORRESPONDENCE**

LALC weekly bulletins had been forwarded to Councillors.

### **30.20 TO DISCUSS PLANNING APPLICATIONS AND DECISIONS.**

There were no planning applications.

### **31.20 FINANCE - TO AUTHORISE THE SIGNING OF ORDERS FOR PAYMENT AND TO NOTE INCOME FOR JANUARY 2020.**

The balances of the accounts were reported.

Treasurers Account - £2339.36 – 31 January 2020

Business Bank Account - £8025.43 – 24 January 2020

<b>Cheque No</b>	<b>Payee</b>	<b>Description</b>	
981	LALC	Training fees	£102.00
982	V Davies	Clerk salary	£248.88
983	V Davies	Clerk expenses	£39.75
984	LALC	Annual membership	£142.03
985	R Lowrie	Mole catching	£18.00

Cllr Fisher, proposed, Cllr Bodian seconded and Cllrs unanimously agreed to the approval of the cheques. The invoices were scrutinised by Cllr Fisher. The cheques were signed by Cllr Fisher, and Cllr White.

### **31.20 RECREATION AREA & MUGA. – TO INCLUDE UPDATE FROM CLLR. BODIAN.**

Cllr Bodian and Cllr White had submitted a summary to the Community Lottery Fund.

#### **Discuss Letting of Contract for Safety Inspection of equipment.**

A quotation had been received for £68.50 plus VAT per item to inspect up to five items. The company visited Lincolnshire every August/September. Additional costs would be levied if an earlier inspection was required. Cllr Bodian proposed, Cllr Gill-Stafford seconded the proposal to book the inspection in August/September. **Action: Clerk to contact the safety inspection company.**

### **32.20 ALLOTMENTS.**

The clerk would chase up outstanding payments. Action: Clerk. Discussion took place regarding the cutting of the hedge. This would be cut at the end of the year.

### **33.20 CEMETERY & CLOSED CHURCH YARD – INCLUDING UPDATE FROM CLLR BODIAN**

- Request for refurbishment of memorials (Elizabeth and Tom Bemrose – Plots 370, 371. John and Lizzie Hewson – Plots 410 and 411). Refurbishment was still taking place.
- Cemetery Training Course. – Tuesday 24 March. Cllr White and the Clerk would attend. Action: Clerk to book Cllr White onto the course.

### **34.20 DISCUSS RESIDENT'S COMPLAINT ABOUT CONDITION OF WELSDALE ROAD AND POSSIBLE QUESTION TO HIGHWAYS.**

The Clerk had contacted Hugo Marfleet who had contacted highways regarding Welsdale Road. Action: Clerk to contact Hugo Marfleet again.

### **35.20. DISCUSS REPLACEMENT NOTICE BOARD NEXT TO BUS SHELTER.**

Cllr Bodian had contacted the contractor to accept the quotation for £398 plus VAT. This would be delivered in the near future. The noticeboard would be delivered to Cllr Gill-Stafford who would arrange for signage and installation.

### **36.20. RISK ASSESSMENT PROCESS**

Section 2 of the Risk Assessment process was reviewed. Cllr White proposed, Cllr Wright seconded approval. The next section would be reviewed at the next meeting.

### **37.20 STANDING ORDER PROCEDURE.**

Sections 10 to 15 were reviewed. Cllr Burnham proposed, Cllr White seconded approval. Further sections would be reviewed at the next meeting.

### **38.20 FURTHER MEMORIAL BENCH**

There was no further progress.

### **39.20. VILLAGE NEWSLETTER.**

Mrs Burnham would be responsible for the newsletter. Any newsletter items should be sent to Mrs Burnham or the Clerk for forwarding.

### **40.20. MEETING DATES/ ARRANGEMENTS FOR ANNUAL PARISH MEETING.**

The Annual Parish meeting would take place on Friday 22 May in the Black Horse. The community police would be invited together with Lincolnshire Air Ambulance. Cllr Gill Stafford and Cllr Wright would assist Cllr Bodian with the arrangements. It was proposed and agreed that a buffet would be funded by the parish council. A flyer would be delivered to all residents to advertise the event.

### **41.20. DATE OF NEXT MEETING.**

The next meeting would take place on 23 March 2020

Meeting ended 8.35 pm

**THESE NOTES ARE DRAFT UNTIL ADOPTED AT THE MARCH MEETING**