

The minutes of the meeting of the Parish Council held on Monday 22nd February 2016 at the village hall. Access was delayed due to the door being locked again and a key had to be collected from the caretaker and returned after the meeting. The room was cold but an electric fire was provided and the caretaker came and switched the heating on.

Present were Councillors M Fisher, J Scutt, F Beaney and J Burnham, County Cllr Hugo Marfleet and the clerk Mrs A Hodgson. There were no members of the public present.

Cllr Fisher formally opened the Council meeting at 7.30pm and instated Standing Orders and Cllr Marfleet then informed the council of the County Councils budget proposals.

PC Ian Clark was on training leave.

Cllr Beaney left the meeting at 8.45pm.

20.16. Chairman's remarks

Cllr Fisher welcomed the members.

21.16. Apologies and reasons for absence

The long term illness of Cllr T Burnham prevents her attendance. Reason agreed 26/10/15.

22.16. Applications for co-option

No applications had been received.

23.16. Localism Act 2011 to receive Declarations of Interest/ applications for dispensation

There were no Declarations of Interest and no Dispensations were applied for.

24.16. Draft minutes of the meeting held on 25th January 2016 to be approved as minutes.

The draft minutes having been circulated by email were taken as read. It was resolved unanimously that they be signed as a correct record of the minutes of the meeting.

25.16. Clerk's report on matters outstanding

- a) There had been no response from Wicksteed. The Clerk had contacted Playdale and they requested images to assess the tile damage and enable a quote to be prepared. Cllr J Scutt agreed to provide and forward to the clerk to action..
- b) Clerk had queried hedge 'plashing' and grants are available as part of an ongoing scheme but not sure if this would apply to councils. LWCS to be approached when funding available.
- c) Concern expressed by the clerk that there were only two volunteers and only Cllr Scutt was returning inspection sheets regularly. Advertisement had been placed for a handyperson to do this and Clerk suggested monitoring the response before review /update of the form. A volunteer work sheet was approved for recording date/time of removal of mole hills.
- d) The expression of interest in the footway lights scheme had been acknowledged. ELDC officer would contact when information on the proposals was available.
- e) The clerk had contacted Glover's re. the MUGA –possible start date within next two weeks.

26.16. Correspondence received

1. Cllr Fisher volunteered to be council representative on the ELDC Area Forum. A choice of venue/date to enable the foundation of the meetings to be established. Clerks invited too.
2. Lloyds gave notice of change to business accounts. Funds from cheques issued or paid in will not be available immediately from April/May. This will not affect the Parish Council.
3. Village Hall committee giving notice of increase in hire from £10 to £20 from March meeting.
4. ELDC Register of Electors update.

Other items of information had been forwarded by email or were put in circulation.

27.16 Highways and Public Rights of Way

- a) P3 application for second half P3 grant for £145 had been approved. Remittance advice records payment to bank of £290. Clerk to query with officer as council paid for three cuts.
- b) Notice that Mill Lane, between Old School Lane and Welsdale Road to be closed from 29/3/2016 for three days for essential maintenance by Fox Hall Construction Ltd.

28.16. Planning

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- a) There were no planning applications to consider.
- b) N/042/02464/15 it was noted that planning permission was granted to Mr R Osmond.

GOVERNANCE

29.16. Risk Assessment aims 1-4

Members have copies of Acts (in 2016 edition of Good Councillors Guide (distributed), Standing Orders are adopted/reviewed, Financial Regulations complied with, VAT properly accounted for and a regular reminder of members responsibilities/possible liabilities in regard to conditions for insurance. Training courses available with LALC- all agreed.

30.16. Allotment Field –Small Holding and Allotments Act 1908

- a) The clerk had updated sheets showing income from the Allotments and presented the quote from the local contractor who had apologised for not getting it in for deadline. He had liaised with a second resident to provide a permanent affordable access that would reduce the risk to tenants and eliminate the possibility of taking mud onto the road. It was agreed that the chairman would meet him on site to discuss further as suggested/ report to March meeting.
- b) Two more tenants had renewed their tenancies, one gave notice of termination. One other had given notice, but out of the time limit- agreed no further action.

31. 16. Recreation Area/ and MUGA

- a), b) and c) as recorded at minute 25.16.
- d) Cllr Burnham had not had time to review all and had not yet found monkey bars requested. Clerk to obtain more leaflets and suggested getting provider out to give advice on updating and refurbishing. If replacement surfacing necessary it may help with grant application.

32.16. Cemetery and Amenity Areas

Many mole hills were noted as clerk checked on memorial installed. She suggested taking up the offer of the £150 quote for the Cemetery as can be distressing for family visitors to graves. Instructed to ask what humane method pest officer used before council considered.

33.16 Churchyard Wall

The Diocesan volunteer had been given reminder but he had not responded. Deferred again.

34.16. Parish Council Website

£451.62 had been received from the Transparency Fund and agreed clerk to source equipment locally if possible in case of problems.
Clerk had attended IT skills course and pointed out that claim to fund could be made for payment for the hours involved and other costs. Agreed that further claim be made for what was available.

35.16. Proposed Site for Defibrillator

The BHF defibrillator fund had run out of cash with many applications not successful. Members had been supplied with alternative offers and it was agreed to apply for the EMAS model at £999. The clerk had applied to Cllr Marfleet for £400 updated to £500 at the meeting towards the cost.

36.16. Annual Parish Meeting

The clerk suggested and it was agreed to have this in April in place of the council meeting and a return to bi-monthly meetings. The chairman could call an extra-ordinary meeting at any time to deal with urgent matters that could not wait until the next scheduled meeting. It may help recruit new members to the council and would reduce hiring costs as budget did not include the increase in the village hall charges.

It was agreed that Cllr Craig Leyland would be invited to address the 2016 Annual Parish Meeting on Monday 18th April at 7.30pm.-alternative date 25th April.

The next Council Report to be available for distribution at March meeting to include notice of Parish Meeting, requests for questions to speaker the ELDC Council Leader, reply slip for electors views on footway lighting adding costs to parish precept and council vacancies.

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37.16. Financial Matters

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a) ELDC had acknowledged receipt of precept , payment in April.	
b) Income received: Lloyds Bank int. January	0.58
Allotment Rent	60.00
LALC IT Equipment grant	451.62
Land Rent	60.00
Leake’s of Louth Cremation tablet	20.00
County Council P3 2 nd Half payment	290.00
HMRC Vat refund	586.06
c) Bills for payment:	
It was resolved to pay the invoices presented:	
000810 BW Maintenance extra payments	336.00
000811 DOB Village Hall Committee hire charge	120.00
000812 LALC Good Councillors Guide x6	£15.00
“ Attendance at training lunch	7.50
	22.50

38.16. Date of next meeting

It was confirmed that the next meeting would be held on Wednesday 30th March 2016 as the hall is not free on 29th March as earlier agreed or on any Tuesday.

The meeting closed at 9.30pm.

Signed -----chairman _____ Date