

The Minutes of the Meeting of the Parish Council held on Monday 28th November 2016 at the village hall beginning at 7.30pm.

Present were: Councillors M Fisher, J Scutt, J Burnham and F Beaney and the Clerk to the Council Mrs A Hodgson. No members of the public attended.

The chairman declared the Council meeting open at 7.30pm and instated Standing Orders.

130.16. Chairman's remarks

Cllr Fisher welcomed members, warning of recent local burglaries

131.16. Apologies and reasons for absence

The long term illness of Cllr T Burnham continues to prevent her attendance.

132.16. Applications for co-option to fill the vacancies on the Parish Council

No applications had been received.

133.16. Localism Act 2011 to receive Declarations of Interest/applications for Dispensation

No Declarations of Interest had been received and no Dispensations were applied for.

134.16. Clerk's notes of meeting held on 26th September 2016 to be approved as minutes.

The draft minutes having been circulated were taken as read. It was resolved unanimously that the minutes be signed as a correct record.

135.16. Clerk's report on matters outstanding

- a) PC Rich Precious had apologised by email but the clerk had left to attend the earlier meeting with the Football Club officer. His duties had been changes also those of his colleagues so no-one had been available. He had not replied prior to this meeting.
- b) Thank you letters had been sent to the volunteers caring for areas in the village.
- c) Insurance schedule now with chairman together with update on Insurance Act 2015.
- d) Independent Inspection now undertaken by PI – copies supplied.
- e) The pest officer had forwarded a copy of his insurance with invoice- unlimited call outs. The clerk had reported moles still active- was to investigate large (ant) hills.
- f) Clerk reported telephone problem appeared to be resolved- help to be given with printer. Laser printer now productive again – not yet tested with bulk print out.
- g) Missing cheque cancelled –Lloyds were not making a charge.
- h) The contractor had visited the MUGA – was going to carry out remedial work needed. “The council must appreciate that the surface is porous and seeds will blow in. The outside of the court also needs keeping clear of weeds” she pointed out.
- i) A tennis player had extended thanks for “A lovely facility to have in the village”.
- i) The contractor apologised for the delay on improving the access due to machinery repairs being more time consuming than envisaged. He was hoping to have it returned shortly.
- j) Councils had been informed of problem with some Defibs. The chairman had checked the serial number which matched that on the invoice. Operational instructions were missing.

136.16. Correspondence received from:

1. ELDC –consultation on Local Plan Publication Version- circulated for comment in January
 2. Clerk's and Council's Direct issue 108- circulated.
 3. Insurance Act leaflet 'What you need to know' passed to M Fisher.
- Other items on agenda, forwarded by email or circulated for information only.

137.16. Highways-matters needing attention

A minor flood at the Main Road/Meadowcroft junction had been reported for gully cleaning by a resident. A second resident emailed concern about possible need for remedial work and noted the dyke had not been cleared of vegetation. It was full after prolonged heavy rain and was being monitored by Cllr Beaney. Emails acknowledged with thanks for help. No problem reported on Biscathorpe Hill following remedial work to reduce flooding. 341

138.16. Planning

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No applications had been received and there were no decisions to note.

GOVERNANCE

139.16. Risk Assessment-aims 15, 16, 18, 19.

Agreed 17 and 18 now low risk, 18 would benefit with access improvement, numbered posts still required and fencing would prevent dogs and owners from trespassing. 19 will be dealt with under Insurance Act 2015 to be implemented from 2017 and 17 to be revised following appointment of volunteer (Agenda13). Revised copies to be supplied.

140.16. Allotment Field –Small Holding and Allotments Act 1908.

- a) Tenants in Allotments arrears had been sent invoice reminders.
- b) An offer of £70 for tenancy of Paddock 1 and £70 for Paddock 2 was accepted. Agreement to be signed and new tenant had been informed that copies of insurance to be supplied before horses allowed on land. Agreed written permission to be given for clearing land.
- c. Council approved request for car parking for Wolds Walk in May 2017 – Football club to be approached for any concerns.
- d) Quote for maintenance work on gates and centre post including pedestrian gate to Recreation Area accepted at £140.
- e) Examples of notice boards were circulated.

141.16. Recreation Area

- a) Independent inspection report to be forwarded again as members reported at meeting they were unable to read it. Clerk informed of 'algae or moss growth on rubber tiles resulting in slippery conditions- clean and treat appropriately' also noted during inspection by Cllr Scutt Quote of £175 was provided by contractor. Council resolved to delay work as low risk.
- b) Clerk reported Awards for All limit of £10,000 as proposal was not acceptable for more. Clerk suggested application to replace swings and provide aerial runway. Agreed that a request be made for revised quote from Playdale and for updated repair quote for tiles from Wicksteed.
- c) .Pedestrian gate repair as Minute 140.16 d).

142.16. To consider appointment of Volunteer to visually inspect Recreational facilities.

The clerk had visited the volunteer who had requested copies of the council insurance schedule and independent inspection, since updated with a copy of the 2016 Inspection. He had now confirmed his offer with conditions and it was resolved to accept these and appoint Mr Andrew Butt to visually inspect the recreational facilities. A set of keys for MUGA, bins and Cemetery store shed be provided plus supply of stamped addressed envelopes for return of signed forms monthly.

143.16 Cemetery

343 The pest officer was now working to control the moles as at Minute 135.16 e).

144.16. Churchyard Wall –response from Diocesan volunteer.

The clerk had emailed the date of the meeting again as requested- no reply received.

145.16. Amenity maintenance contracts

- a) The invitation to quote had included removing all trimmings/vegetation from parish land. One very high quote received included disposal. The council did not consider it a problem having it tipped on the contractor's Allotment and agreed to the much lower quote of £355 for trimming hedges. Resolved to instruct BW Maintenance to undertake the work.
- b) Resolved to accept the quote of £120 from BW Maintenance to clear the dyke.

146.16. Footway Lights-

East Lindsey DC confirmed that lights could be retained without extra charge to parishes. They were all to be upgraded to LED to achieve an annual saving of £110,000 annually. Parishes were now asked if they wished to retain existing lights, switch off existing lights or switch some off deemed unnecessary. Resolved to retain all existing lights.

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147.16. Council News Report.

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Laser printer now working so quote not yet obtained- to be monitored.

148.16. Fibre Broadband offer

BT had now approached the school, chairman of Managers and council to offer up to £20,000 of matched funding for installation and a meeting to speed up the process. The clerk was instructed to write and inform them this was already installed for the school.

149.16. BT offer to 'retain a kiosk for £1

Letter from ELDC drawing attention to a consultation in respect of a proposal by BT to remove 96 payphones from the district including that at Donington on Bain. The council to consider if an objection should be made plus the offer to adopt a kiosk for £1 now including the modern ones. The payphone had been used twice in the past year and while reception was not good for mobiles, it would be difficult to find evidence based reasons for an objection. The kiosk had no door limiting its use to the community-agreed to decline the offer to adopt.

150.16. Finance:

- a) Budget comparison and bank reconciliation as at 30th September- spending according to budget apart from amenity grass cutting which would be £200 over estimate.
Income was below estimate as no response to advert and land not let for grazing or mowing.
Balance as cash book £8336.16.

b) Income received, bank int. 0.36p and 0.36p	0.72
Tennis membership 2x£20	40.00
Tennis casual hire cash collected from Mrs J Ward	30.00
Allotment Rent x 2 full plot, 2half plots	90.00
Exclusive Right of Burial- resident	100.00
Interment of Cremated remains- non resident	100.00
c) Bills for payment	
It was resolved to pay the invoices received:	
000842 Royal British Legion (Section 137) contribution for wreath	25.00
000843 PI. Independent Inspection	120.00
000844 J Read (Mr Pesty) mole control in Cemetery	150.00
000845 BW Maintenance Amenity Grass Cutting	684.00
000840 A Hodgson Salary 1 st October to 31 st December	227.25
000841 A Hodgson reimburse admin. 1/7/16 to 30/9/16	26.31

151.16. To confirm date of next meeting

It was agreed that the next meeting would be held on Monday 23rd January 2017.